## QUARTERLY POSITIVE ACCOUNTABILITY POSTAGE ADMINISTRATION SYSTEM

For use of this form, see AR 25-51; the proponent agency is ODISC4

REQUIREMENTS CONTROL SYMBOL: ISC-76

NOTES:

- Blocks 4 and 20 are for installations imposing targets on customers.
- Block 19 is the totals of Blocks 5 through 17.
- Block 4 becomes Block 19 for the next reporting period.
- When reporting as an installation, the customer named is the activity.
- When reporting as a MACOM, the customer named is the hosted installation.
- When reporting as Army, the customer named is each MACOM / separate reporting activity.
   If your organization has more customers than columns provided, use additional sheets.

1.	When reporting as an installation, the customer named is the activity.  NAME OF INSTALLATION OR MACOM						2. REPORTING PERIOD	
3.	MAIL CODE CUSTOMER NAME							21. TOTAL THIS PERIOD
4.	BEGINNING TARGET THIS PERIOD							
5.	ADDRESS CORRECTION (1001)							
6.	BUSINESS REPLY MAIL (1002)							
7.	EXPRESS MAIL (1003)							
8.	MERCHANDISE RETURN SERVICE (1004)							
9.	METER LOADING PURCHASES (1005)							
10.	CONTRACT REIMBURSEMENT (1006)							
11.	PERMIT FEES (1007)							
12.	PERMIT MAILINGS POSTAGE PAID (1008)							
13.	POSTAGE DUE MAIL (1009)							
14.	POSTAGE STAMPS PURCHASED (1010)							
15.	POSTAGE STAMPED CARDS/ENV (1011)							
16.	REQUESTER PUBS, SECOND CLASS (1012)							
17.	POSTAGE DUE FROM HOSTILE OPS AREAS							
18.	PRIVATE CARRIER FEES THIS PERIOD							
	TOTAL FUNDS USED THIS PERIOD (1999)							
20.	TOTAL TARGET REMAINING							